



Alerts Professional Services Ltd

Association of Chartered Certified Accountants

(Three Levels, 17 Subjects)

The ACCA (the Association of Chartered Certified Accountants) is the global body for professional accountants. ACCA aims to offer business-relevant, first-choice qualifications to people of application, ability and ambition around the world who seek a rewarding career in accountancy, finance and management.

APPLIED KNOWLEDGE – LEVEL 1

Entry requirements

The ACCA Applied Knowledge is the first level of the ACCA Professional Qualification. To gain entry to this course you must have either a Senior Certificate with passes in English and Maths, a National Senior Certificate with 40% or higher, a Diploma or a Matriculation to University.

How it Works

You can start at any time, study from anywhere and set your own pace. Enhance your study sessions with video lectures by BPP's top lecturers, while enjoying unlimited access to your local tutor. Video lectures can be downloaded to your mobile phone and viewed offline, as often as you like. You will have access to the online resources for six months or up to the exam date for session-based exams. Study material will also be provided (or eBooks if you have selected that option).

Study at your own pace and in your own space. This means you can speed up your studies if you want to qualify quickly - no waiting for classes to begin. Or you can take it slowly if you wish.

What's included

- One study Text / Workbook and Practice & Revision Kit
- Study Plan with time indicators
- Online platform
- Short revision videos on the Online Platform, ideal for exam preparation
- Five progress tests and one mock exam
- Unlimited access to a local tutor



Alerts Professional Services Ltd

- A local course monitor who checks in regularly to offer assistance and keeps you on track

Important

If you are unsuccessful in your exam, you will receive three additional months of tutor support and you can submit progress tests, course exams and mock exams to your tutor for marking.

Special note: You will not receive any new study material for your subject.

1. Business and Technology

Content

Business and Technology will teach you how businesses operate effectively, efficiently and ethically and will show the critical role finance professionals play in achieving this. You'll understand business in the context of its environment, including economic, legal and regulatory influences on aspects like governance, employment, health and safety, data protection and security.

Exams and sittings

Each exam is a 2hr computer-based exam (CBE). The exams are on demand and can be sat at any time at an ACCA CBE centre or taken via the ACCA Remote Exam option. CBEs are offered for Global and UK variants only.

CBEs are computer marked, so as soon as you complete your exam you will receive a result on your screen. Your result will be transferred to your myACCA account within 72 hours.

2. Management Accounting

Content

Develop management accounting techniques to help you support businesses to plan, control and monitor performance. You'll learn different ways of managing finance within an organisation with the aim of enhancing business performance.

Exams and sittings

Each exam is a 2hr computer-based exam (CBE). The exams are on demand and can be sat at any time at an ACCA CBE centre or taken via the ACCA Remote Exam option. CBEs are offered for Global and UK variants only.



Alerts Professional Services Ltd

CBEs are computer marked, so as soon as you complete your exam you will receive a result on your screen. Your result will be transferred to your myACCA account within 72 hours.

3. Financial Accounting

Content

Learn the underlying principles and concepts of financial accounting, accounting techniques and the preparation of basic financial statements. You'll demonstrate technical proficiency in the use of double-entry techniques, including the preparation and interpretation of basic financial statements for sole traders, partnerships, companies and simple groups of companies.

Exams and sittings

Each exam is a 2hr computer-based exam (CBE). The exams are on demand and can be sat at any time at an ACCA CBE centre or taken via the ACCA Remote Exam option. CBEs are offered for Global and UK variants only.

CBEs are computer marked, so as soon as you complete your exam you will receive a result on your screen. Your result will be transferred to your myACCA account within 72 hours.

APPLIED SKILLS – LEVEL 2

Entry requirements

The ACCA Applied Skills level is the second level of the ACCA Professional Qualification. To gain entry to this course you must have completed the ACCA Diploma in Accounting and Business or have been awarded exemptions based on a relevant accounting or business qualification.

How it Works

You can start at any time, study from anywhere and set your own pace. Apart from study material and exam practice questions, you also get a Study Plan and unlimited tutor access for 3 months or until your session-based exam. Study at your own pace and in your own space. You can speed up your studies if you want to qualify quickly - no waiting for classes to begin. Or you can take it slowly if you wish.

What's included

- Electronic Study Text / Workbook and Practice & Revision Kit
- Study plan with time indicators



Alerts Professional Services Ltd

- Five progress tests or course exams and one mock exam
- Unlimited access to a tutor
- A local course monitor who checks in regularly to offer assistance and keeps you on track

Important

If you are unsuccessful in your exam, you will receive three additional months of tutor support and you can submit progress tests, course exams and mock exams to your tutor for marking.

Special note: You will not receive any new study material for your subject.

1. Performance Management

Content

You'll develop knowledge and skills in the application of management accounting techniques to quantitative and qualitative information for planning, decision-making, performance evaluation and control.

Exams and sittings

Each session-based exam is a 3-hour long exam, which can be taken as a session CBE in specific regions or as a session paper exam. There are 4 exam sittings - March, June, September and December. As ACCA is phasing out paper-based exams, please be sure to check the ACCA website for the available papers in your region for your specific sitting.

Session-based exams are human-marked. You will receive your results from ACCA 5-6 weeks after the exam sitting.

2. Corporate and Business Law (Global Variant)

Content

You'll develop knowledge and skills in the understanding of the general legal framework, and of specific legal areas relating to business, recognising the need to seek further specialist legal advice where necessary.

Exams and sittings

Each exam is a 2hr computer-based exam (CBE). The exams are on demand and can be sat at any time at an ACCA CBE centre or taken via the ACCA Remote Exam option. CBEs are offered for Global and UK variants only.



Alerts Professional Services Ltd

CBEs are computer marked, so as soon as you complete your exam you will receive a result on your screen. Your result will be transferred to your myACCA account within 72 hours.

3. Financial Management

Content

Here we look at the knowledge and skills expected of you as a Finance Manager in relation to investment, financing, and dividend policy decisions.

Exams and sittings

Each session-based exam is a 3-hour long exam, which can be taken as a session CBE in specific regions or as a session paper exam. There are 4 exam sittings - March, June, September and December. As ACCA is phasing out paper-based exams, please be sure to check the ACCA website for the available papers in your region for your specific sitting.

Session-based exams are human-marked. You will receive your results from ACCA 5-6 weeks after the exam sitting.

4. Taxation - (SA Variant)

Content

Here we look at the tax system as it applies to individuals, single companies, and groups of companies, with reference to SA taxation.

Exams and sittings

Each session-based exam is a 3-hour long exam, which can be taken as a session CBE in specific regions or as a session paper exam. There are 4 exam sittings - March, June, September and December. As ACCA is phasing out paper-based exams, please be sure to check the ACCA website for the available papers in your region for your specific sitting.

Session-based exams are human-marked. You will receive your results from ACCA 5-6 weeks after the exam sitting.

5. Audit and Assurance

Content

The Audit and Assurance syllabus is essentially divided into five areas. The syllabus starts with the nature, purpose and scope of assurance engagements, including the



Alerts Professional Services Ltd

statutory audit, its regulatory environment, and introduces governance and professional ethics relating to audit and assurance.

Exams and sittings

Each session-based exam is a 3-hour long exam, which can be taken as a session CBE in specific regions or as a session paper exam. There are 4 exam sittings - March, June, September and December. As ACCA is phasing out paper-based exams, please be sure to check the ACCA website for the available papers in your region for your specific sitting.

Session-based exams are human-marked. You will receive your results from ACCA 5-6 weeks after the exam sitting.

STRATEGIC PROFESSIONAL – LEVEL 3

Entry requirements

The ACCA Strategic Professional is the final level of the ACCA Professional Qualification. Before you can start, you should have an ACCA Advanced Diploma in Accounting and Business or have been awarded exemptions based on a relevant accounting or business qualification.

NB- We currently do not offer tuition at this level

How it Works

You can start at any time, study from anywhere and set your own pace. Enhance your study sessions with video lectures by BPP's top lecturers, while enjoying unlimited access to your local tutor. Video lectures can be downloaded to your mobile phone and viewed offline, as often as you like. You will have access to the online resources for 6 months or up to the exam date for session-based exams. Study material is delivered to your door (or eBooks if you have selected that option).

Study at your own pace and in your own space. This means you can speed up your studies if you want to qualify quickly - no waiting for classes to begin. Or you can take it slowly if you wish.

What's included

- Study Text / Workbook and Practice & Revision Kit
- Study Plan with time indicators
- Online platform
- Short revision videos on the Online Platform, ideal for exam preparation



Alerts Professional Services Ltd

- Five progress tests and one mock exam
- Unlimited access to a local tutor
- A local course monitor who checks in regularly to offer assistance and keeps you on track

Important

If you are unsuccessful in your exam, you receive 3 additional months of tutor support and you can submit progress tests, course exams and mock exams to your tutor for marking.

Special note: You will not receive any new study material for your subject.

1. SBL - Strategic Business Leader

Content

This subject deals with organisational leadership and senior consultancy or advisory capabilities and relevant professional skills, through the context of an integrated case study.

Exams and sittings

Each session-based exam is a 3-hour long exam, which can be taken as a session CBE in specific regions or as a session paper exam. There are 4 exam sittings - March, June, September and December. As ACCA is phasing out paper-based exams, please be sure to check the ACCA website for the available papers in your region for your specific sitting.

Session-based exams are human-marked. You will receive your results from ACCA 5-6 weeks after the exam sitting.

2. SBR - Strategic Business Reporting (INT & UK)

Content

In SBR we explore the concepts, principles and practices that underpin the preparation and interpretation of corporate reports in various contexts including the ethical assessment of managements' stewardship and the information needs of a diverse group of stakeholders.

Exams and sittings

Each session-based exam is a 3-hour long exam, which can be taken as a session CBE in specific regions or as a session paper exam. There are 4 exam sittings - March, June,



Alerts Professional Services Ltd

September and December. As ACCA is phasing out paper-based exams, please be sure to check the ACCA website for the available papers in your region for your specific sitting.

Session-based exams are human-marked. You will receive your results from ACCA 5-6 weeks after the exam sitting.

3. AFM - Advanced Financial Management

Content

This is an elective subject.

This subject deals with the application of your knowledge, skills and professional judgement as expected of you as a senior financial executive or advisor, in taking or recommending decisions relating to the financial management of an organisation in private and public sectors.

Exams and sittings

Each session-based exam is a 3-hour long exam, which can be taken as a session CBE in specific regions or as a session paper exam. There are 4 exam sittings - March, June, September and December. As ACCA is phasing out paper-based exams, please be sure to check the ACCA website for the available papers in your region for your specific sitting.

Session-based exams are human-marked. You will receive your results from ACCA 5-6 weeks after the exam sitting.

4. APM - Advanced Performance Management

Content

This subject deals with the application of strategic management accounting techniques in different business contexts to contribute to the planning, control and evaluation of the performance of an organisation and its strategic and operational development.

Exams and sittings

Each session-based exam is a 3-hour long exam, which can be taken as a session CBE in specific regions or as a session paper exam. There are 4 exam sittings - March, June, September and December. As ACCA is phasing out paper-based exams, please be sure to check the ACCA website for the available papers in your region for your specific sitting.



Alerts Professional Services Ltd

Session-based exams are human-marked. You will receive your results from ACCA 5-6 weeks after the exam sitting.

5. ATX ZAF - Advanced Taxation (SA Variant)

Content

This subject deals with the application of your knowledge and skills and professional judgement in providing relevant information and advice to individuals and businesses on the impact of the major taxes on financial decisions and situations. (Based on SA taxation)

Exams and sittings

Each session-based exam is a 3-hour long exam, which can be taken as a session CBE in specific regions or as a session paper exam. There are 2 exam sittings - June and December. As ACCA is phasing out paper-based exams, please be sure to check the ACCA website for the available papers in your region for your specific sitting.

Session-based exams are human-marked. You will receive your results from ACCA 5-6 weeks after the exam sitting.

6. AAA - ESG - CFA Certificate in Climate and Investing

Exam Type

On-demand In-Person or Online Exam

Following this course, your employees will be able to: Understand the latest knowledge in relation to climate science. Discuss the implications of climate change and the corresponding risks to financial markets. Understand the role capital markets are expected to play in allocating capital for the transition ...

ACCA Student Tuition Fees 2024-25 (On-Campus - Evenings/Weekends)

Applied Knowledge – Level 1

R6 600 per subject

Applied Skills – Level 2

R7 700/ per subject

Strategic Professional – Level 3

Not offered yet



Alerts Professional Services Ltd

Study Materials Provided:

- Kaplan Study Text (Hard Copy)
- Kaplan Practice Kit (Hard Copy)
- APS Student's Notes
- Home Study Kit/Scheme of Work

Mock/Assessments Resources Provided:

- 2 CBE Progress Tests with review feedback/detailed solutions
- 2 CBE Final Mocks with review feedback/detailed solutions
- Access to ACCA CBE Practice Platform with extra mock exams

Additional Support:

- Instructor-Led Office Hours (Ask questions during an instructor's set office hours)
- Interactive 24/7 Online Support & Accessible to WhatsApp Groups

EXAM PREPARATION PACKAGE ONLY (On-Campus - Evenings/Weekends)

R5 700 per subject (R4 500 discounted fees for self-sponsored students).

What is included in the exam preparation package:

- Study material – Kaplan Practice Kit (Hard Copy) - R1 200 per module
- 3 Exam Preps/Revision Classes (3-hour session per class) – R4 500 per module
- Access to ACCA CBE Practice Platform with extra mock exams

Additional Support:

- Interactive 24/7 Online Support & Accessible to WhatsApp Groups

Plan for exams

ACCA offers four exam sessions a year – in March, June, September or December. Depending on what exam you're taking and where you are based, your exam may be available as an on-demand computer-based exam (CBE) – meaning you can take it anytime.



Alerts Professional Services Ltd

Book exams

When you've decided when and how you'd like to take your exams, we have an online booking system which makes the process straightforward. Make sure you book by the deadline for the exam you want to take.

Our Kaplan Hard Copy Books come with FREE Additional myKaplan Online Resources for the ACCA Qualification.

See below resources you can access via myKaplan when you enroll and receive hard copy

	Study Text	Revision Kit
Electronic version of the book	✓	
Knowledge checks with instant answers	✓	
Material Updates	✓	
*Latest official ACCA exam questions		✓
Pocket Notes (digital copy)	✓	
Study Planner	✓	
Progress Tests including questions & answers	✓	
Syllabus Recap Videos		✓
Revision Planner		✓
Question Debrief and walkthrough videos		✓
Mock exam including questions & answers		✓

Kaplan Study Text & Revision Kit:

*Excludes BT, MA, FA, BT, FA; for all other papers include a selection of questions, as released by ACCA



Alerts Professional Services Ltd

ACCA Fees & Exam Structure

ACCA Exam Timetable:

ACCA runs four exam sessions a year in March, June, September and December - giving students great flexibility and choice of when to take ACCA exams. Book an exam for the upcoming session by using our online booking platform and take advantage of our lowest exam fees by entering during the standard entry period

For information on the following subjects please visit the ACCA website:

- **Registration**
- **Annual Subscription Fee**
- **Exemption Fees**
- **Cost of Exams**

PLEASE CONTACT US TO GET A QUOTE.

Gervase Mwango

(BA Ed; CA-ACCA; Postgraduate Diploma in Int.Tax-UJ)

Director - Alerts Professional Services LTD

17 Rosamond Street, Florida Johannesburg 1709- South Africa

Tel: +27 11 072 7173, Cell: +27 72 490 8099

Email: gervasem@alertsprofessionalservices.co.za

Website: www.alertsprofessionalservices.co.za



Think Ahead

SILVER LEARNING PARTNER